

ST-3382

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CONFIDENTIAL

Chief, Basic Training Division, O/TR

21 December 1953

Deputy Director of Training

Use of Cables in Case Histories

1. [] Security Officer, Office of Communications, and I reached today the following agreement on the use of Agency cables in our case histories:

a. It will be satisfactory for us to include copies of actual cables in our case histories if the dates are altered and small modifications are introduced into the texts.

b. The texts we will use will be only those parts of a cable message which would be normally seen by a staff officer outside Communications. In other words, there will be no Communications indicators or other identifying cryptographic material. We will never use a date-hour time. The dates, themselves, can be altered in two ways: in the cases which are run over a long period of time, individual cable dates should be altered forward or backward by two or three days, not in a regular system; in cases such as [] in which the timing over a short period of time is important, you might leave the dates of the month but alter the month.

c. It will not be necessary to delete or change station numbers and in and out numbers on cases already under preparation. I suggest, however, that when you begin new cases you should change these numbers systematically from the beginning.

d. From the point of view of Communications security, the more paraphrasing we use, the better. [] was satisfied, however, with my statement that we would alter names and cryptonyms, occasionally alter place names, and sometimes leave out words or sentences which were not germane to the case.

e. Whether we show such practices upon outgoing cables as coordination and release is a matter for the Clandestine Services, not Communications, to decide.

JOB NO. [] BOX NO. [] FID NO. [] DOC NO. [] NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO [] RET. JUST. []
NEXT REV DATE [] REV DATE [] REVIEWED BY []
NO. PCS / CREATION DATE [] ORG COMP / ORG CLASS []
REV CLASS [] AUTH: HR 19-3

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